

Sample letter for Parents of Overseas Boarding Pupils

Date

Dear UK Boarder Agency

Re: Parental permission for travel to the UK

I write to give my parental consent for (name of child) to travel from (place of residence) to the UK to attend a private boarding school.

(name of child) is a boarding student at Sibford School in Oxfordshire, England. Escorted travel to and from the airport is via a guardian (add name and address & phone number) or a private taxi service in Banbury called Chris Cars (01295 738873). All the drivers are known to the school and are verified by the school as having undergone the statutory police checks.

The Deputy Head, Head of Boarding and Child Protection Officer at Sibford School is Maggie Guy. She may be contacted at work on: 01295781223 or by email mguy@sibfordschool.co.uk. In an emergency Maggie Guy can be contacted at home on: 01295788727.

Yours faithfully,

Add names & signatures of both parents
Home address and contact email and telephone numbers